Curriculum Committee

**November 6, 2020** (8-9:30am)

**Curriculum Committee Minutes**

May 20, 2016

**Meeting Agenda**

**Present**: Dustin Bare, Nora Brodnicki, George Burgess, Elizabeth Carney, Amanda Coffey, Jeff Ennenga, Megan Feagles (Recorder), Eden Francis, Sharron Furno, Sue Goff, Shalee Hodgson, Kerrie Hughes, Jason Kovac, Kara Leonard, Alice Lewis (Alternate Chair), Mike Mattson, Patricia McFarland, Tracy Nelson, David Plotkin, Scot Pruyn (Chair), Lisa Reynolds, Terrie Sanne, Charles Siegfried, Casey Sims, Tara Sprehe, Sarah Steidl, Dru Urbassik, Andrea Vergun, Helen Wand, Jim Wentworth-Plato

**Guests:** Tory Blackwell, Laurette Scott

**Absent**: ASG Representative, Cynthia Risan

1. **Welcome & Introductions**
2. **Approval of Minutes**
	1. Approval of the October 16, 2020 minutes

*Motion to approve, approved*

1. **Consent Agenda**
	1. Course Number Changes
	2. Course Title Change
	3. Reviewed Outlines for Approval

*Motion to approve, approved*

1. **Course and Program Approvals**
	1. **Course Inactivations**
		1. TTL-101, 121, 141, 180
		2. Megan Feagles presented on behalf of Matt Goff
		3. These courses were offered only as part of the Truck Driver Certificate, which will be inactive starting 21/SU. Since the program will be inactive, the courses are no longer needed.

*Motion to approve, approved*

* 1. **Course Reactivations**
		1. HOR-230L
		2. Lisa Reynolds presented
		3. Horticulture is separating out the lecture and lab portions for HOR-230 to be able to offer in-person sections for lab

*Motion to approve, approved*

* 1. **Course Hours, Instructional Method, Credits Change**
		1. HOR-230
		2. Lisa Reynolds presented
		3. No credit change. Hours change from 44 LE/LA to 11 LECT, 33 LAB
		4. *From April Chastain email: to better reflect the way it is being taught, but this change allows us to better separate the lecture portion that can remain online from the hands-on lab portion. We will be applying to have some face-to-face time in winter once the RTC application has been revised.*

*Motion to approve, approved*

1. **Old Business**
	1. Goal Setting
		1. Scot Pruyn presented
		2. Membership
			1. We don’t have documentation on who should be included in Committee Membership. Is everyone ok with how the Membership is shaping up for the year? Yes.
		3. Voting Rules
			1. Can’t find documentation on who can and can’t vote
			2. Should all members vote/introduce a motion? (faculty and non-faculty)
			3. Can members vote on their own courses and programs?
			4. What is considered a quorum?
			5. This group will meet to consider these questions and bring back a recommendation:
				1. Jim Wentworth-Plato, Elizabeth Carney, Helen Wand, Casey Sims, Kerrie Hughes, and Scot Pruyn

*Put on 11/20/20 agenda on 11/6/20 by MCF*

* + 1. Academic Elimination and Reduction Process
			1. Curriculum Committee is listed as the last step, do we want regular updates and representation on that group?
				1. Sarah Steidl and Charles Siegfried are on that group. They are willing to represent Curriculum Committee if David agrees.
				2. Scot will reach out to David to ask if they can represent Committee and if he’s willing to provide regular updates to Committee

*Put on 11/20/20 agenda on 11/6/20 by MCF*

* + 1. New agenda format
			1. Move all course and program approvals to beginning of agenda to accommodate guests
1. **New Business**
	1. Major Transfer Maps
		1. David Plotkin presented
			1. This work began as a result of House Bill 2998
			2. A Major Transfer Map (MTM) is a major-specific pathway, common across Oregon’s public higher education institutions, that allows students to transfer from an Oregon community college to an Oregon public university without loss of academic credit or the requirement to retake a successfully completed course.
			3. MTMs have been developed in English Literature, Biology, and Education majors
			4. This work may result in phasing out the ASOT-Business, ASOT-Computer Science, AS degrees in English, and AS degrees in Biology
		2. Laurette Scott presented
			1. Elementary Ed was selected partly because there was a lot of groundwork laid at the community college level.
		3. Tory Blackwell presented
			1. Students can end up with a lot of credits. There’s been a lot of work with a few other community colleges over the years to decrease the amount of required credits.
			2. The work is hard and tedious, but having the State support has been invaluable.
	2. Review Teams/Sub-Committee Process Sharing
		1. Move to next meeting

*Put on 11/20/20 agenda on 11/6/20 by MCF*

1. **Closing Comments**

*-Meeting Adjourned-*

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| **Next Meeting: November 20, 2020 (8-9:30am)** |